



# Little Forest Playschool

Little Forest Playschool is a non-profit; the corporation consists of staff, parents, and a board of directors. There are two corporation meetings a year, fall and spring, where we discuss and vote on important matters of the school, such as budget and projects.

**Mission:** Little Forest Playschool will provide opportunities, through play, for every child and their family to engage in a developmentally age appropriate learning environment.

## Little Forest Board of Directors

The nine-member Board is made up of two parent representatives, five members at large, the Executive Director (ED), and the Business Manager. For the 2021-2022 school year, we have opened the members at large positions to be filled by parent representatives.

### Current Board Members

- Executive Director – April Wade
- Business Manager – Claire Ayraud
- President – Denise Matthews, Member at Large
- Vice President – Staci Heineman, Parent Representative
- Secretary - Ashley O’Malley, Member at Large
- Board Member – Ginny Grant, Parent Representative
- Board Member – Andrew Morello, Parent Representative
- Board Member - Kayla Yokono, Member at Large

### About the Board

- The Board meets every other month, with special meetings, as needed.
- All members of the corporation are welcome and encouraged to attend board meetings.
- The Board consists of focused committees:

Committee	Responsibilities	Members
<b>The Personnel Committee</b>	Assists ED, conducts hiring processes and processes staff grievances.	ED: April Wade VP: Staci Heineman BOD Member: <b>TBD</b>
<b>Playschool Family Connections</b>	Coordinates volunteers and leads/organizes events.	ED: April Wade BOD Member: Ashley O’Malley Parent Volunteers from Infant Room: <b>TBD</b> Room 1: <b>TBD</b> Room 2: <b>TBD</b> Room 3: <b>TBD</b> Room 4: <b>TBD</b>
<b>Community Outreach Committee</b>	Create newsletters to maintain a positive presence in the community and with past alumni. Initiate donor campaigns for large projects.	BOD Member: Denise Matthews BOD Member: <b>TBD</b> Parent Volunteer: <b>TBD</b> Parent Volunteer: <b>TBD</b>
<b>The Nominations and Elections Committee</b>	Recruits members, presents candidates, and holds elections.	BOD Member: Staci Heineman Parent Volunteer: <b>TBD</b> Parent Volunteer: <b>TBD</b>
<b>The Finance Committee</b>	Presents expenditures to the board, drafts annual budget.	Business Manager: Claire Ayraud BOD Member: Denise Matthews BOD Member: <b>TBD</b>

We are currently in need of parent volunteers to assist with committee operations. Positions in need are posted in **red** above. If you are interested in joining as a parent representative, a committee parent volunteer, as a community member at large, or know of someone that may be interested please contact our ED, April Wade at Little Forest, or our board president Denise Matthews.

Little Forest Playschool

505-662-5895

[littleforestplayschool.org](http://littleforestplayschool.org)

Board of Directors: [bod@littleforestplayschool.org](mailto:bod@littleforestplayschool.org)

Denise Matthews

Little Forest Board President

541-740-5520

[denisek1182@gmail.com](mailto:denisek1182@gmail.com)

***Do you know someone in the community that would be interested in serving on our board?***

*Members at large are community members and cannot be current parents at Little Forest. Former members at large have included past Little Forest parents, doctors, educators, stay-at-home parents, and grandparents.*